



**Rutland County Council**  
Catmose, Oakham, Rutland, LE15 6HP  
Telephone 01572 722577 Facsimile 01572 758307 DX 28340 Oakham

## **FORWARD PLAN OF CABINET AND COUNCIL DECISIONS**

The Council is required to give at least 28 clear days' notice of the making of key decisions.

**This Forward Plan sets out matters which will be the subject of a Council or Cabinet decision and any Key decision to be taken by the Cabinet on the dates indicated. The Forward Plan includes ALL reports to be considered by the Cabinet including those which make recommendations to subsequent meetings of the full Council.**

**The Cabinet is made up of the following members of the Rutland County Council:**

Mr T Mathias	-	Leader and Portfolio Holder for Finance and Places (Highways, Transport and Market Towns)
Mr O Hemsley	-	Deputy Leader and Portfolio Holder for Growth, Trading Services and Resources (except Finance)
Mr R Clifton	-	Portfolio Holder for Adult Social Care and Health
Mr R Foster	-	Portfolio Holder for Safeguarding Children and Young People (Safeguarding)
Mr A Walters	-	Portfolio Holder for Community Safety, Culture, Sport & Recreation and Environment
Mr D Wilby	-	Portfolio Holder for Lifelong Learning

**Key decisions relate to those executive decisions which are likely to:**

- result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the local authority.

**NB: Not all decisions to be taken by the Cabinet will be key decisions.**

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a weekly basis. The dates detailed within the Plan are subject to change. Any comments or questions should be submitted in writing and addressed to the Reporting Officer specified in the Plan. General enquiries about the Plan itself should be addressed to Corporate Support, Tel: 01572 722577 or e-mail [corporatesupport@rutland.gov.uk](mailto:corporatesupport@rutland.gov.uk)

The Plan indicates those matters which the Cabinet or Council intends to consider in private. **Any representations regarding the intention to consider a key decision in private, either wholly or partly, should be submitted in writing to the Chief Executive, Tel: 01572 722577, or e-mail: [chiefexec@rutland.gov.uk](mailto:chiefexec@rutland.gov.uk) . To enable the Cabinet to consider and publish its response to a representation, the submission should be received no later than 4.30pm on the day before the Cabinet meeting which is prior to the meeting at which the key decision is due to be made.** It should be noted that in most cases the final decision on whether to go into private session will be made by the Cabinet at the meeting when the key decision is due to be considered.

Members of the public are invited to attend any of the meetings listed in the Plan. The documents listed can be viewed free of charge at the Council's offices at the address above or on the website [www.rutland.gov.uk](http://www.rutland.gov.uk) . Hard copies can be provided upon request to Customer Services, Tel: 01572 722577 or e-mail: [enquiries@rutland.gov.uk](mailto:enquiries@rutland.gov.uk) and upon payment of copying and postage charges. Relevant documents other than those listed may be submitted to the Council or Cabinet. Viewing and the provision of hard copies is as above.

All decisions will be posted on the Council's website, as above, and on the notice board in Customer Services at the Council's offices.

\*\* The reference number indicates the date the item first appeared on the Forward Plan.

\* Scrutiny Panel Remit indicates the relevant Scrutiny Panel jurisdiction for each report. Each Scrutiny Panel will decide which items to take forward as Agenda items through consideration of the current Forward Plan at respective Scrutiny Panel Meetings.

**FORWARD PLAN**  
Publication date 18 August 2017

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER **	DOCUMENTS TO BE SUBMITTED	SCRUTINY PANEL REMIT*
11 SEP 2017	<b>Cabinet Recommendations to Council:</b> - * Review of Green Waste Services	<b>COUNCIL</b>	No	Private	(Report of the Cabinet)	FP/140717	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
11 SEP 2017	<b>Annual Report of the Employment &amp; Appeals Committee</b> - To set out the work of the Committee for 2016/17, in an annual report in line with best practice.	<b>COUNCIL</b>	No		(Report of the Employment & Appeals Committee)	FP/140717	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
11 SEP 2017	<b>Annual Report of the Audit &amp; Risk Committee</b> - To set out the work of the Committee for 2016/17, in an annual report in line with best practice.	<b>COUNCIL</b>	No		(Report of the Audit & Risk Committee)	FP/140717	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
11 SEP 2017	<b>Political Balance</b> - To review the political balance of Committees and Panels in accordance with the Section 15 of the Local Government and Housing Act 1989 following the By-Elections in Whissendine and Ketton.	<b>COUNCIL</b>	No		Director for Resources (Mrs D Mogg)	FP/140717	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	

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11 SEP 2017	<b>Electoral Review:</b> - RCC Response to Consultation on Warding Arrangements	<b>COUNCIL</b>	No		Director for Resources (Mrs D Mogg)	FP/140717	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
19 Sep 2017	<b>Future Provision of Building Control Services</b> - Options for the future delivery of Building Control Services.	Cabinet	Yes		Director for Places - Development and Economy (Mr A Edwards)	FP/190517	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
19 Sep 2017	<b>Future Delivery of Facility Management Services</b> - Options for the future delivery of Cleaning and General Facility Management Services across the Council.	Cabinet	Yes		Director for Places - Development and Economy (Mr A Edwards)	FP/190517	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
19 Sep 2017	<b>Maintenance Contract for the Revenues and Benefits System</b> - To seek approval to renew the maintenance contract for the Revenues and Benefits system.	Cabinet	Yes		Director for Resources (Mr S Della Rocca)	FP/140717	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
19 Sep 2017 <b>9 OCT 2017</b>	<b>Corporate Plan Review</b>	Cabinet <b>COUNCIL</b>	Yes		Chief Executive (Mrs H Briggs)	FP/140717	It is not anticipated that there will be any documents other than the report and relevant appendices to be	All

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							published	
19 Sep 2017	<b>Planning System Procurement -</b> Details of procurement method for the delivery of the planning system (including land charges and Building Control)	Cabinet	Yes		Director for Places - Environment, Planning and Transport (Mr D Brown)	FP/030817	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
<b>9 OCT 2017</b>		<b>COUNCIL</b>						
10 Oct 2017	<b>Oakham Town Centre -</b> To consider the response to the public consultation on design options and approve an option for detailed design and further consultation.	Cabinet	No		Director for Places - Environment, Planning and Transport (Mr N Tomlinson)	FP/140617	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
17 Oct 2017	<b>Capital Maintenance - Schools -</b> Approval of funding for maintenance of Council controlled schools.	Cabinet	Yes		Director for Places - Development and Economy (Mr A Edwards)	FP/190517	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
17 Oct 2017 <b>13 NOV 2017</b>	<b>Technical Reform of Council Tax -</b> To consider the level of discounts and the premium for empty homes for Council Tax.	Cabinet <b>COUNCIL</b>	Yes		Director for Resources (Grinney)	FP/070817	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
17 Oct 2017	<b>Healthwatch Procurement -</b>	Cabinet	Yes		Director for People	FP/140717	It is not anticipated that there will be	Adults and Health

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	To approve the procurement route of future Healthwatch Provision.				(Ms K Kibblewhite)		any documents other than the report and relevant appendices to be published	Scrutiny Panel
17 Oct 2017	<b>Oakham Enterprise Park Development Strategy</b> - Approval of development strategy for Oakham Enterprise Park.	Cabinet	Yes		Director for Places - Development and Economy (Mr J Frieland)	FP/140717	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
17 Oct 2017	<b>LLR Integrated Points of Access Programme</b> - To present the gateway review report of the LLR IPOA Programme and to outline the anticipated next steps	Cabinet	No		Director for People, Mark Dewick, Programme Manager to Leicester, Leicestershire and Rutland Integrated Health and Social Care Points of Access Project, Cheryl Davenport, Director of Health & Care Integration ()	FP/020817	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Adults and Health Scrutiny Panel
<b>13 NOV 2017</b>	<b>Cabinet Recommendations to Council:</b> - * Technical Reform of Council Tax	<b>COUNCIL</b>	Yes		(Report of the Cabinet)	FP/140717	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
21 Nov 2017	<b>Commissioning of the Educational Psychology Service</b> - Approval from	Cabinet	Yes		Director for People (Ms B Caffrey)	FP/210417	It is not anticipated that there will be any documents other than the	Children and Young People Scrutiny Panel

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	Cabinet for tender of the Educational Psychology Service						report and relevant appendices to be published	
21 Nov 2017	<b>Quarter 2 Finance Management Report</b> - To inform on how the Council is performing against its revenue and capital budgets.	Cabinet	Yes		Director for Resources (Mr S Della Rocca)	FP/260517	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	All
21 Nov 2017	<b>Quarter 2 Performance Management Report</b> - To report on the Council's Performance for the second quarter of 2017/18.	Cabinet	No		Chief Executive (Mrs H Briggs)	FP/260517	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	All
21 Nov 2017	<b>Mid-Year Treasury Management Report</b> - An update on Treasury Management performance for 2017/18.	Cabinet	No		Director for Resources (Mr S Della Rocca)	FP/160617	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
21 Nov 2017 <b>15 JAN 2018</b>	<b>Children Looked After and Care Leavers Strategy 2017-2020</b> - To outline our expectations and pledges we hold for our Children Looked After and Care Leavers as corporate parents.	Cabinet <b>COUNCIL</b>	Yes		Director for People (Ms R Wilshire)	FP/230617	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Children and Young People Scrutiny Panel
19 Dec 2017	<b>Winter Maintenance Policy</b> -	Cabinet	Yes		Director for Places -	FP/070717	It is not anticipated that there will be	Growth, Infrastructure

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	Approval of highways winter maintenance policy.				Environment, Planning and Transport (Mr N Tomlinson)		any documents other than the report and relevant appendices to be published	and Resources Scrutiny Panel
19 Dec 2017	<b>People Directorate Fees and Charges 2018/19 -</b> To set out proposals for fees and charges for services provided by the People Directorate for 2018/19.	Cabinet	Yes		Director for People (Dr T O'Neill)	FP/310717	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
19 Dec 2017	<b>Places Directorate Fees &amp; Charges 2018/19 -</b> To set out proposals for fees and charges for services provided by the Places Directorate for 2018/19.	Cabinet	Yes		Director for Places - Environment, Planning and Transport (Mr D Brown)	FP/310717	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
19 Dec 2017	<b>Pool Car Procurement -</b> To consider the evaluation criteria used to select a company to provide a managed pol car service.	Cabinet	Yes		Director for Places - Environment, Planning and Transport (Director for Places - Environment, Planning and Transport)	FP/310717	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
19 Dec 2017	<b>Resources Directorate Fees and Charges 2018/19 -</b> To set out proposals for fees and charges for services provided	Cabinet	Yes		Director for Resources (Mrs D Mogg)	FP/310717	It is not anticipated that there will be any documents other than the report and relevant appendices to be	Growth, Infrastructure and Resources Scrutiny Panel

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	by the Resources Directorate for 2018/19.						published	
19 Dec 2017	<b>Signs Policy</b> - A review of the Councils current Sign Policy	Cabinet	Yes		Director for Places - Environment, Planning and Transport (Mr N Tomlinson)	FP/040817	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
19 Dec 2017	<b>Sexual Health Service Re-Procurement</b> - To receive details of the public consultation on the proposed model and to approve the procurement model, award criteria and delegation.	Cabinet	No		Director for People (Dr T O'Neill)	FP/100817	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Adults and Health Scrutiny Panel
<b>15 JAN 2018</b>	<b>Cabinet Recommendations to Council:</b> - * Children Looked After and Care Leavers Strategy	<b>COUNCIL</b>	Yes		(Report of the Cabinet)	FP/300617	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
<b>15 JAN 2018</b>	<b>RCC Response to LGBCE Consultation on Draft Recommendations for Electoral Review</b>	<b>COUNCIL</b>	No		Director for Resources (Mrs D Mogg)	FP/140717	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
16 Jan 2018 <b>12 MAR 2018</b>	<b>Oakham Town Centre Detailed Design</b> - Approval of detailed design.	Cabinet <b>COUNCIL</b>	Yes	Private	Director for Places - Environment, Planning and Transport	FP/070717	It is not anticipated that there will be any documents other than the report and relevant	Growth, Infrastructure and Resources Scrutiny Panel



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					(Mr N Tomlinson)		appendices to be published	
16 Jan 2018 <b>26 FEB 2018</b>	<b>Treasury Management Strategy -</b> To approve the Treasury Management Strategy (Investment Strategy, Borrowing Strategy and Minimum Revenue Provision Strategy) which sets a framework for the Council's investment and borrowing activity for 2018/19.	Cabinet  <b>COUNCIL</b>	Yes		Director for Resources (Mr S Della Rocca)	FP/	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
16 Jan 2018	<b>Uppingham Library -</b> Essential Works. Project to address a number of issues in the Library to ensure that it is 'fit-for-purpose' and suitable for the provision of library services for the next 25 years.	Cabinet	Yes		Director for Places - Environment, Planning and Transport (Mr A Edwards)	FP/310717	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
16 Jan 2018	<b>Draft Budget -</b> To approve the draft 2018/19 revenue and capital budget for consultation.	Cabinet	Yes		Director for Resources (Mr S Della Rocca)	FP/070717	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
16 Jan 2018	<b>Council Tax Base and National Non Domestic Rates for</b>	Cabinet	Yes		Director for Resources (Mr S Della	FP/140717	It is not anticipated that there will be any documents	Growth, Infrastructure and

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	<b>2018/19 -</b> To approve the 2018/19 Council tax base and the National Non domestic Rates (NDR) as part of the budget setting process for 2018/19.				Rocca)		other than the report and relevant appendices to be published	Resources Scrutiny Panel
16 Jan 2018 <b>12 MAR 2018</b>	<b>Schools Admission Arrangements -</b> Approval of Admission Arrangements for Maintained Schools in Rutland.	Cabinet <b>COUNCIL</b>	No		Director for People (Mrs G Curtis)	FP/140717	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Children and Young People Scrutiny Panel
16 Jan 2018	<b>Speed Limit and Access Restriction Review -</b> Approval of speed limit and weight limit restriction requests.	Cabinet	Yes		Director for Places - Environment, Planning and Transport (Mr N Tomlinson)	FP/070717	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Panel
16 Jan 2018	<b>Childcare Sufficiency Statement -</b> Report and action plan to assess the sufficiency of childcare in the local area and identify any gaps or issues within current provision	Cabinet	No		Director for People (Mrs G Curtis)	FP/	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Children and Young People Scrutiny Panel